

Student Access to Onedrive and Clever

Find the link by searching "[MNPS Clever](#)" and choose "Sign in using Microsoft"

Student Email is the user name:

firstname**lastinitial****last5digitsofstudentnumber**@mnpsk12.org

firstname- This is the student's legal first name, no nickname

lastinitial- Legal last name initial

last5digitsofstudentnumber- This is the student's school id that starts with 190. It can be found on report cards, progress reports, or anything from MNPS about the student. Most our students have a number starting with 1901, 1902, or 1903.

It is 9 digits long. Example: 190256789

Example with Wilma Rudolph's name

wilmar56789@mnpsk12.org

This is the formula for the password, again using Wilma Rudolph:

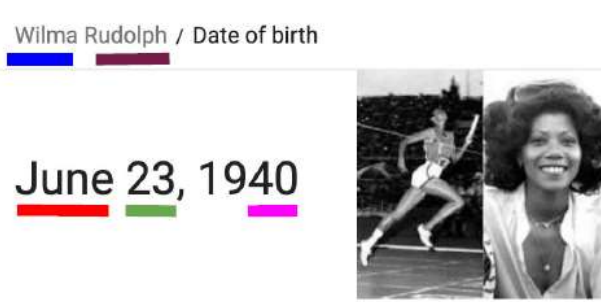
New Default Student Password

FIRST LETTER OF FIRST NAME + first letter of last name + **mmddy**
(uppercase) (lowercase) (birthday)

Wilma Rudolph / Date of birth

W r **062340**

June 23, 1940



= Wr062340

Middle and High School Students will be required to choose a new password after 1st login.

Elementary Schools will be allowed to keep their default password as their official password..|